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16 April 1946

CENTRAL PLANNING STAFF

PLANNING DIRECTIVE NO. 18, REVISED
(This supersedes and cancels Planning
Directive 18 of 29 March, and 18a of
1 April, all copies of which have been
destroyed)

SUBJECT: Survey of Facilities for Collecting Foreign Intelligence Information by Clandestine Methods

1. The Problem:

By C.I.G. Directive No. 3, the Central Planning Staff is charged with conducting the survey, above subject.

2. Planning Requirement:

2. To carry out this survey, a Committee is hereby formed to consist of:

- (1) The Chief, Information Branch, Chairman
- (2) One member from Intelligence Branch.
- (3) One member from the Security Branch.
- (4) The expert consultant from FBI, referred to in paragraph 4b of C.I.O. Directive No. 3.
- (5) Additional personnel from the Information Branch as directed by the Chief.

b. The designation of the individuals to be detailed from the Intelligence Branch and the Security Branch will be arranged between this office and those two Branches. Their names, as well as the name of the expert consultant from FBI, will be furnished separately to the Chairman.

g. The Information Branch will provide the recorder and secretarial services.

d. The extreme importance of security in connection with this survey will be explained to all personnel who participate in it. No person connected with it will receive more information than that absolutely necessary in his official duties. The Chief, Information Branch, will take special pains to see that extra

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classified material, notes, waste, etc., are burned under the personal supervision of an officer promptly after necessary permanent records have been made.

e. The survey will be conducted concurrently with other business of the Planning Staff. It will be expedited, but it is anticipated that several months will be required to complete it.

f. Memorandum of 22 March, from the Secretary, NIA, shows the names of individuals designated by the four chiefs of departmental intelligence services to assist the Planning Staff in this survey. A copy has been furnished the Chairman. The Committee will make contact directly with those representatives.

g. Paragraph 5 of C.I.G. Directive No. 3 provides for personnel to appear and give necessary information to the Planning Staff. The Committee will arrange and conduct the hearings of these personnel and will secure such written reports from them as the Committee may need.

h. In addition to the Committee, certain other officials of CIG are required to have full information on this subject in connection with official duties. Their names will be furnished the Chairman by this office. The Chairman will notify such personnel in advance of each hearing, and will provide seating accommodations for them in a space separate from the Committee. They will be given an opportunity to ask questions after the Committee has interrogated the witness in accordance with its own needs. The discretion of witnesses to withhold details in the interest of security will not be challenged during a hearing. Such cases will be discussed privately between the witnesses and the Chairman after the meeting, if necessary.

i. In advance of each hearing, the Committee Chairman will discuss the hearing with the witness, explain to him how it is to be conducted, who will be present, and what special precautions will be taken to assure that the information given will be divulged only to the minimum number of personnel.

j. All memorandums for record, documents, reports, etc., produced by the Committee, except the Committee's own findings, conclusions and recommendations, (see subpar. d, below), will be prepared in duplicate, the copies being numbered 1 and 2. All will be classified TOP SECRET and will be found in 2 TOP SECRET binders. These will be specially safeguarded by the Information Branch as arranged between the Chief, Information Branch, and this office.

k. The Committee will prepare memorandums for record, recording the substance of information given by each witness. The witness will be given an opportunity to check and correct the memorandum for record pertaining to his statements. Each witness will be authorized to submit statements in writing.

l. The Committee members may discuss the problem freely with any of the personnel who appear before the Committee, and with any of the persons authorized to attend hearings. The Committee members should give full and complete consideration to opinions and conclusions expressed by others. However, the Committee members should refrain from expressing their own opinions and

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and conclusions on the problem before such opinions and conclusions have been presented officially in Committee reports.

m. The Committee's own deliberations will be in closed sessions, not open to visitors except those specifically requested by the Committee.

n. At any time during the conduct of the survey, when the Committee feels that immediate C.I.G. action should be initiated with respect to a particular phase of the problem, it will submit an appropriate recommendation to the Chief, Central Planning Staff.

o. Findings, conclusions and recommendations will be prepared in the minimum number of copies required for C.I.G. or N.I.A. action. These will be classified TOP SECRET, in numbered copies, and will be bound. The distribution will be registered and will be as arranged with this office in each case.

p. The findings, conclusions and recommendations at the end of the entire survey will summarize, and refer to, any interim actions taken under paragraph 2n, above.

3. Deadline:

An informal progress report will be made each Monday.

FOR THE ACTING CHIEF, CENTRAL PLANNING STAFF:

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Acting Deputy Chief, Central Planning Staff

Distribution:

Original to Information Branch
Policy and Review
Intelligence
Security
Secretary, NIA
File - Planning Directives
File - Clandestine Survey - General
Suspense File - No copy; suspend only
for action each Mon.

cross-reference

The memorandum of 22 March, referred to in para 2 f, is filed as follows: cy from Mr. Lay's office, in Central Planning Staff subject file. Information copy is in the Information Branch file.

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